

Graduate Thesis Format for NTHU Students

A. Please arrange your paper by this order:

1. Cover (Yellow)must
2. 1 Blank sheet.....must
3. Cover sheet (include name of school, department, student ID, English & Chinese name, advisor's name in both Eng. & Chi.)must
4. Authorization to Copyright of ETD (NTHU)must (sign with blue pen)
5. Authorization to Copy of These (NTHU)must (sign with blue pen)
6. Authorization to Copyright of ETD (National Central Library)only agree to authorize have to bind into hard copy (1 for hard copy of thesis/ 1 submit to NTHU library)
7. Authorization to Copyright for postponing the disclosure of the thesis.....only for those who will postpone the disclosure should bind it into the hard copy
8. Advisor Approval Form.....must
9. Oral Defense Form.....must
10. Abstract.....must
11. Preface or acknowledgementoptional
12. Table of contents.....must
13. The text of your thesis.....must
14. Reference.....must
15. Appendix.....optional
16. Back cover (Yellow).....must



B. Copies of the Thesis

Please ONE to NTHU library first, then hand in ONE hard copy of your thesis to IMBA office.

And e-mail your e-thesis to IMBA email, imba@my.nthu.edu.tw.

All copies of the thesis will be retained by the university and will not be returned after the verification process.

C. On the Cover

There should be your thesis title, department, name, student no., advisor and the date of proposal. (The title, your name and your advisor's name should be put both in Chinese and in English)

D. Abstract

Should include the emphasis of your thesis, the way of doing and process of your research and the conclusion. The abstract must be less than one page long.

E. Preface or Acknowledgement (optional)

Should be on their respective pages

F. Table of Content

Including the summary, the title of every chapter, the appendix, reference and the page numbers they are on. Please arrange it in orders.

G. Lay out

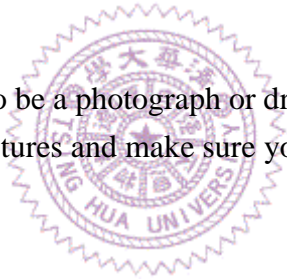
Please arrange your paper by the order of chapters.

H. Font

Colored black, leave 2 cm on the margins, punctuate in the text and mark the page number on the bottom center of each page.

I. Pictures

Every picture inserted has to be a photograph or drawn by an instrument. Please number every one of the pictures and make sure you have a description for every picture as well.



J. Reference

Must include the full name of the authors, the exact title of the chapters, page numbers, the year of publication and the publisher of the reference materials.

K. Insert the school logo (watermark)



(Please download the picture file from [here](#))

And then insert it on the center of every page just like this document shows.

L. Convert your thesis to PDF file

- Add a password for editing
- Allow the pdf file to be printed by others

